

1) ABE Transitions Region	St. Paul	
2) ABE Consortia within the Transitions Region	List ABE consortia within the Transitions Region	Was this ABE manager involved in developing the plan? (Yes/No)
	St. Paul Community Literacy Consortium (SPCLC/Saint Paul Public Schools Adult Basic Education (SPPS ABE Fiscal Agent)	Yes
	ThinkSelf	Yes
3) Local Workforce Development Area(s) within the Transitions Region	Ramsey (LWDA 15)	
4) American Job Centers (AJC), known as CareerForce Centers in MN, within the Transitions Region	Career Force/ Workforce Solutions: Metro Square, Downtown St. Paul	
5) Occupations in Demand	Health Care, Manufacturing, Hospitality Service, Trades, Education, IT	

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6) Minnesota State and Tribal Nation campuses within the Transitions Region	Saint Paul College, Century College, Metro State				
7) Perkins Consortia within the Transitions Region	Sarah Carrico Sarah.carrico@saintpaul.edu				
8) Individual completing this form	Karen Gerdin	E-mail	karen.gerdin@spps.org	Phone	651-744-7522
-9) Designated Single Point of Contact	Karen Gerdin	E-mail	karen.gerdin@spps.org	Phone	651-744-7522
10) ABE Representative/s on the Local Workforce Development Board/s (LWDBs)	Carly Voshell Karen Gerdin	E-mail	cvoshell02@hamline.edu karen.gerdin@spps.org	Phone	651- 523-2618 651-744-7522
11) Please describe the alignment this region has with the CareerForce Center(s) in the region. Are there ABE learners who are co-enrolled in WIOA Title 1 programs adult, youth, and dislocated worker?					
<p>The relationship with CareerForce and the Workforce Development Boards is strong, the Hubbs Center, Literacy Minnesota and Neighborhood House have representatives from the county onsite at their centers. They come weekly or monthly to help students with their social service needs (Child Care, MFIP, housing, job readiness).</p> <p>Carly Voshell sits on the Ramsey County WIB (until 6/2025) and on the subset Outreach Committee. Karen Gerdin will be on the WIB starting Summer 2025-Summer 2027. She is also a partner on the Ramsey County’s One Stop Operator Consortium.</p> <p>Yes, there are ABE learners who are co-enrolled in WIOA adult programs.</p>					

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12) Goal 1:	Partnership with SPC through the Ability to Benefit program. Identify and prepare students who are working toward completing their GED co-enroll in college. Assign staff to help students navigate through the two systems (GED and College). Work with International Institute and their College Readiness Academy to develop an approach to help students work on their GED or Diploma.		
S.M.A.R.T. Objectives	Proposed Activities: Description How will this activity benefit the entire region?	Timeline	Proposed/Actual Outcomes and Budget
Attend monthly meeting Attend student orientations Identify and support students	LEAD: Karen Gerdin, SPPS ABE Attend Meetings, work with GED/College Readiness staff, identify students and assist with next steps on GED completion and college enrollment. Goal is to identify 1-3 students per semester		Attendance at monthly meetings, coordination of GED/College readiness staff and students. \$2,500.00
Update and send out promotional info Attend meeting Support students	LEAD: Gabriela Miller (SPC, Director of Recruitment and Admissions) Attend meetings, work with students in AtB pathway.		Attendance at monthly meetings and coordination of college staff.
Attend monthly meeting Attend student orientations Identify and support students	LEAD: Elizabeth Fontaine and Navigator (2 staff) (International Institute of Minnesota). Attend meetings work to identify and assist students with next steps to college and GED completion. Goal is to identify 1-3 students per semester		2 staff attendant monthly meetings, coordination of GED/College readiness staff and students. \$3,500.00
			Total: \$6,000.00
13) Goal 2:	Coordination of St. Paul Transition Activities for the 2025/2026 reporting year		

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S.M.A.R.T. Objectives	Proposed Activities: Description How will this activity benefit the entire transitions region?	Timeline	Proposed/Actual Outcomes and Budget
<p>Coordination of Regional transition activities for the 2025/2026 reporting year.</p>	<p>LEAD: Karen Gerdin (St. Paul RTC, Hubbs Assistant Supervisor) Provide coordination, implementation of the regional activities for the 2025/2026 year.</p> <ul style="list-style-type: none"> ● Attend RTC meetings quarterly ● Sit on the Ramsey County Equity Committee ● Ramsey County-One Stop Operators Consortium. <p>Advise on coordination of services between Ramsey County (workforce), Minnesota Colleges and ABE systems. Meet monthly, set up events to build and acknowledge relationships at the one stop shop locations.</p>		<p>Coordination \$55.00/hr for 60 hours.</p> <p>Total: \$3,300.00</p>
14) Goal 3:	Provide a Learner Advocate to assist learners in reaching career and academic goals		
S.M.A.R.T. Objectives	Proposed Activities: Description How will this activity benefit the entire transitions region?	Timeline	Proposed/Actual Outcomes and Budget
<p>Work with small group of 10-15 students who have goal of college or employment with in the next year.</p>	<p>LEAD: Sarah Hoggard (Think Self) ThinkSelf will provide a Learner Advocate to support learners with tasks to increase independence skills, systems navigation, and self-advocacy skills (Academic, Career and Employability skills -ACES). Work closely with Vocational Rehabilitation Services (VRS), provide referrals, assisting with paperwork and ensuring the learners have appropriate language support (e.g. ASL, Interpreter or a Certified Deaf Interpreter)</p>	<p>July 25-June 26</p>	<p>Advocate 10 hours/week \$20.00/hr for 25 weeks</p> <p>Total: \$5,000.00</p>

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15) Goal 4: Build and development college and employer partnerships for Childcare Licensing Course at Neighborhood House.			
S.M.A.R.T. Objectives	Proposed Activities: Description How will this activity benefit the entire transitions region?	Timeline	Proposed/Actual Outcomes and Budget
Partnership extension for Childcare Licensing Program. Develop relationship with St. Paul College Child Development Dept. Work with 3-4 employers.	<p>LEAD: Neighborhood House, Katrina Benson</p> <p>Objective: Ensure that graduates have next step access to college pathway and employment opportunities.</p> <ul style="list-style-type: none"> ● Build college and employment partnerships for a stronger referral program for students. Saint Paul College and YMCA, Ramsey County, Head Start ● Bolstering the awareness of this program across the region to ABE members, the community and the college. ● <i>Revise and publish the Pathway to Child Care Licensing curriculum on the ATLAS website for access.</i> 	July-August: College meetings Sept-Dec: Employment partners, curriculum Jan-June: Outreach	One Teacher: \$35.00/hr, 7 hours/week for 50 weeks. Total \$12,250.00
16) Goal 4: Stackable credentials for Adult Career pathway classes. Personal Care Attendant, CPR (Infant/Adult), Customer Service			
S.M.A.R.T. Objectives	Proposed Activities: Description How will this activity benefit the entire transitions region?	Timeline	Proposed/Actual Outcomes and Budget
Offer 4 PCA, 4 CPR and 4 Customer Service courses per year. Value added course that increase student employability	<p>LEAD: Hubbs Center</p> <ul style="list-style-type: none"> ● Provide instruction for one-day 4 hour workshop four times a year for Personal Care Attendant (PCA)/Community First Service and Support (CFSS), 75 students. Classes will be offered in-person. Students will develop vocabulary and working knowledge of PCA certificate objectives. Certificate 	Fall '25 Winter '26 Spring '26 Summer '26	CPR Certificates \$40.00/student (75 students) \$3,000.00 PCA Instruction

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	<p>exam is accessible online through the Dept. of Human Services. The teacher will also provide in-person skills on bedding, toileting, feeding clients.</p> <ul style="list-style-type: none"> ● Provide Certified CPR- Infant and Adult training in a one day 4 hours session four times a year for up to 75 total students. ● Provide Customer Service Certification class (4 hours, 4X a year) 75 total students ● Update student SID profiles credential earned with MSG completions ● These certificates will be a value add to their employability in Paraeducation, Intro to Nursing Assistant, Small Business, and IT. ● Outreach and recruitment to CBO's throughout the year 		<p>25 hours at \$35.00/hr (75 students) \$875.00</p> <p>Customer Service 25 hours at \$35.00/hr (75 students) \$875.00</p> <p>Total: \$ 4,750.00</p>
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17) Goal 5: IET Information Technology Level 3 Preparation for CompTIA A+ course.

S.M.A.R.T. Objectives	Proposed Activities: Description How will this activity benefit the entire transitions region?	Timeline	Proposed/Actual Outcomes and Budget
<p>Develop and implement a preparation course for CompTIA -Information Technology course for 10-15 students.</p>	<p>LEAD: Hubbs Center Students will work toward the Preparation for Comp TIA A+ Certification Specialist through Coursera. Students will also learn about the Network Administration Certificate program at St. Paul College. This will be a coaching class with set teacher office hours. The Preparation for CompTIA class will be monitored through Coursera and the SPPS ABE instructor. Upon successful completion, a certificate is awarded through Coursera. Once awarded the SPPS ABE teacher will mark credentials earned in SID. The navigator</p>	<p>Late Fall '25 Winter '26 Spring '26</p>	<p>Coursera license \$85.00/person 15 people \$1,275.00</p> <p>Teacher 4 hours/week @ \$55.00/hr for 36 weeks \$7,920.00</p> <p>Total: \$9,195.0</p>

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	will work with students who would like to move into additional training, college courses or employment.		
18) Goal 6:	Consortium members will update and upload ACP/IET curriculum to ATLAS Repository. Teachers will have the opportunity to attend the IET Academy		
S.M.A.R.T. Objectives	Proposed Activities: Description How will this activity benefit the entire transitions region?	Timeline	Proposed/Actual Outcomes and Budget
To update, organize and upload ACP/IET courses into Atlas repository. 4 teachers attend the IET Academy/Institute	<p>LEAD: SPCLC (Hubbs, International Institute, Staff will meet and work with current ACP teachers to update and organize materials to upload to ATLAS website Classes.</p> <ul style="list-style-type: none"> ● <i>Hubbs Center</i> will update, Small Business, Nursing Assistant ● <i>International Institute</i> will update and College Readiness, Customer Service, Hospitality pathway courses ● Identify MSG Credential Earned and document in SID ● Hubbs, International Institute, Neighborhood House, Literacy Minnesota will send 4 to 5 teachers to the IET Institute 	July '25-June '26 Working through each class and completing throughout the year.	Update and upload curriculum to ATLAS repository for 5 ACP/IET classes Hubbs (2 classes) 80 hours (\$35.00/hr) \$2,800.00 International Institute (3 classes) 120 hours (\$35.00/hr) 4,200.00 Teacher/Substitute time \$2,505.00 Total: \$9,505.00

Revision History

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Date	Note change(s) and describe reason for the change(s)	Version